



APPENDIX A: EVALUATION OF PROJECT PROPOSALS

Date: 14-Sep-2021

Steps and criteria

Applications will be evaluated by the EUACI technical evaluation team according to the following steps and criteria:

Step one: Eligibility evaluation

The following will be evaluated:

- The applicant is a legal entity registered in Ukraine, non-profit-making civil society organization;
- The submission deadline has been respected;
- The project proposal including the budget form is duly filled;
- The proposal is relevant to the stated objective of “increasing the integrity awareness and practices in Integrity Cities”, Call for Proposals under Component 2.

If the first assessment of the application reveals that any of the above points have not been fulfilled, any of the requested information is missing or incorrect, the application may be rejected solely on that basis and the application will not be evaluated further.

Step two: Technical assessment of project proposals

The evaluation will be done by the assigned members of the Evaluation Committee, comprising a panel from at least two of EUACI Component Teams.

The quality of the project proposals will be assessed in accordance with the evaluation criteria set out in the evaluation grid below.

1.1 Scoring

The evaluation criteria are divided into sections and subsections.

Each subsection will be given a score between zero and five in accordance with the following guidelines:

- 0 = required information not provided or irrelevant to the criteria;
- 1 = poorly meets the criteria;
- 2 = partially meets the criteria;
- 3 = adequately meets the criteria;
- 4 = satisfyingly meets the criteria;
- 5 = entirely meets the criteria.

The score for each sub-criteria will be multiplied with the relevant multiplier in the evaluation grid in the table below. For example, if a project entirely meets the criteria (a score of 5) for sub-criteria 1.1 (Previous experience with the implementation of anti-corruption projects), then the score of 5 is multiplied with the

multiplier of 5 and the total score for this criteria is 25. Hence, the maximum score possible will be 250 points, which will be scored in the event that a project proposal scores 5 (entirely meets the criteria) in all 15 sub-criteria.

For applicants to be considered, they must meet the **eligibility threshold**. The eligibility threshold is the score required in order to be considered for the grant, otherwise the applications will not be considered and marked.

The eligibility threshold is 9 points for category 1.1 in order to be considered for the grant.

1.2 Evaluation grid

No	Evaluation criteria	Multiplier
1	THE ORGANIZATION	
1.1	Previous experience with the implementation of anti-corruption projects (Check against Section 1)	4
1.2	Financial and operational capacity (Check against section 1 and Section 4 and separate annexes)	6
	SUB-TOTAL	10
2	THE PROJECT	
2.1	The project logically responds to the themes in the Call for Proposal and identifies and addresses a problem that is relevant and significant (check against Section 2)	2
2.2	The stated project goal and objectives are realistic and obtainable (Check against Section 2)	2
2.3	The project description demonstrates a good knowledge and understanding of the chosen anti-corruption theme (Check against Section 2)	3
2.4	The target groups and beneficiaries that will be involved/reached by the project are significant in terms of numbers and the prospects of reducing the impact of the identified problem (Check against section 2 and 5)	3
2.5	The outputs intended delivered by the project are clear and measurable (Check against (Check against section 5).	3
2.6	The proposed activities are clearly described and linked to the outputs (Section 5.3)	3
2.7	The personnel involved has the capability to implement the proposed activities and deliver the expected results (Check against Section 3)	4
2.8	It is reasonable to assume that the beneficiaries' use of these outputs will contribute towards the call's objective of "improving the integrity awareness and practices in EUACI's five partner cities of Chernivtsi, Chervonohrad, Mariupol, Nikopol, and Zhytomyr " and that it is likely that the benefits generated will be sustainable.	5
	SUB-TOTAL	25
3	MONITORING & COMMUNICATION PROVISIONS	
3.1	Monitoring and reporting arrangements appear adequate	3
3.2	Key risks and risk management steps are identified	3
3.3	Adequate steps are taken to ensure documentation and communication of results	4
	SUB-TOTAL	10
4	BUDGET (IN EUR)	
4.1	Clear, justified and consistent with proposed project outputs and activities (Section 4)	5
4.2	The ration between the estimated costs and expected results is satisfactory (Check against Annex B. Project Budget)	10
	SUB-TOTAL	15
	OVERALL TOTAL	50



1.3 Provisional selection

Following the evaluation of eligible full project proposals, a table listing the applications ranked according to their scores is established.

A list of provisionally selected applications is developed, taking into consideration the financial envelope available, the reach and balance of activities vis-vis the civil society in the five integrity cities, and the complementarity with EUACI's other activities.

Where applicable, consultation with relevant staffs or partners of the applicant will be made to solicit more information and guidance.

No applicant will receive more than one grant under this Call for proposals for projects in the Integrity Cities, financed under Component 2 of the EUACI.

2 APPROVAL AND AWARD

The provisionally selected project proposals are reviewed by the EUACI Management Team based on which the approval will be granted.

Applicants are informed in writing of the EUACI's decision concerning their application.

The following documents will be signed as part of the grant agreement between the EUACI and grant recipients:

- Development Engagement Document, which is an agreement based on the standard EUACI grant agreement
- Annex A – Project Proposal
- Annex B – Project Budget